



12th December 2016

Dear Parent/Carer

Leeds Children's University Graduation Ceremony – Tuesday 10 January 2017, 5.30-7.00 pm

As you will be aware your child has completed enough hours on their Children's University Passport to enable a University Graduation.

The graduation ceremony is scheduled to take place on Tuesday 10th January 2017 at Leeds Trinity University from 5.30-7.00 pm.

We are currently in the process of organising transport arrangements and further details with Leeds Trinity and will forward this in a letter to you as soon as they are available (by the end of the week if they have shared them with us by then or at the very start of next term). I hope the early notice enables you to save the date.

This has been a difficult process to organise for the school as we are reliant on an external provider making the arrangements. I thank you for your patience.

Yours sincerely

Mr Nigel M Cooper
Headteacher

Mrs M Uppal
Assistant Headteacher