



Headteacher Mr N. M. Cooper
Deputy Headteacher Mrs K. M. Yates

13th September 2017

Dear Parent/Carer

CHILDREN'S PHOTOGRAPH DAY – WEDNESDAY 27TH SEPTEMBER 2017
FAMILY PHOTOGRAPHS – WEDNESDAY 27TH SEPTEMBER 3.40PM-5.00 PM

Tempest Photography will be in school on Wednesday 27th September 2017. On the day a proof sample photograph will be sent home with your child from which you may choose to place your order from any of the packs available. Payment for photographs should be enclosed when returning your order (cheques should be made payable to H Tempest Ltd) in the envelope provided.

Cash payments should be made in person at the school office and a receipt obtained. This should be retained until your photographs have been received. Please note: School will be unable to rectify any cash orders placed in person at the office, that are later queried, without an official receipt.

Family photographs will be taken on the day between 3.40 pm-5.00 pm in the **Bottom Hall**.

We will be operating an appointment system, with a number of families being allocated to time slots. In order that we can allocate you a suitable time slot please tick two boxes and return the attached slip to school by Friday 22nd September. Please note we have limited numbers in each slot. We will do our best to accommodate your wishes but this may not always be possible.

Please note – Family photographs are taken as a goodwill gesture for parents. With this in mind we ask that parents be patient when waiting for their appointment slot. Please do not arrive earlier than your appointment time as this will increase your waiting time.

Entry to school will be via the double doors, facing the staff car park. Please bring your appointment slip with you.

Attendance on Wednesday 27th September is most important, as all children will be photographed for school record purposes.

Yours sincerely

Nigel M Cooper
Headteacher

Wibsey Primary School, North Road
Wibsey, Bradford, West Yorkshire, BD6 1RL

Phone 01274 678016

Email office@wibsey.bradford.sch.uk



Building Learning Power

www.wibseyprimary.com

Wibsey Primary School – Family Photograph Booking Form

Wednesday 27th September 2017, 3.40pm-5.00pm

Eldest Child's Name Class

Please select two slots – we will try our best to accommodate all chosen time slots.

3.40-4.00 pm

4.20-4.40 pm

4.00-4.20 pm

4.40-5.00 pm

Signed
Parent/Carer

Date

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Signed
Parent/Carer

Date