



WIBSEY PRIMARY SCHOOL

PROSPECTUS

School Policies can be found at
www.wibseyprimary.co.uk

Wibsey Primary School

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Wibsey Primary School
North Road, Wibsey
Bradford, BD6 1RL
Tel: 01274 678016/775545
Headteacher: Mr N M Cooper

May 2017

Dear Parent/Carer

I am very pleased to welcome you and your family to Wibsey Primary School – a good School. We are really pleased you have secured a place with us, we are really over-subscribed. I am sure you will soon begin to feel part of the Wibsey Primary family.

I firmly believe that education is a partnership between home and school. We value the things that you and your child have been involved with at home and I look forward to working closely with you to the benefit of your child.

Our Mission Statement is 'A community of learners'. To this end Wibsey Primary School aims to provide a safe, secure, attractive environment that celebrates what children achieve and sets out clear expectations in all areas.

We expect and reward positive behaviour and reinforce respect. We encourage good attitudes and the importance of belonging, and being part of a school family. All children are provided with opportunities to develop and achieve their full potential, not only in their academic achievement, but also in their personal development.

I am sure that your child will have many happy days at Wibsey Primary School and I look forward to our shared journey.

Yours sincerely

Mr Nigel M Cooper
Headteacher



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Bradford, BD6 1RL
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Headteacher: Mr N M Cooper

May 2017

A Word from the Governors

Dear Parent

On behalf of the Governors at Wibsey Primary I would like to welcome you and your child to the school. We hope that your child will have a happy, safe and successful time during the coming years. Wibsey Primary is renowned for its caring ethos. Our good Ofsted report commented on the overall good behaviour of the children and made particular reference to the ways in which children are cared for and developed.

The Governors are part of the Wibsey team dedicated to providing your child with the best possible start. However, educating your child is a partnership between the school, yourself and the community which will help your child grow and develop into a responsible adult.

The Governors meet once every half term to discuss matters regarding the school. We support the Headteacher and staff by providing the resources and equipment to deliver the curriculum as a whole and by looking at, and challenging improvement in all aspects of the schools work. We are also committed to improving the facilities here at Wibsey in order to enhance your child's excellence and enjoyment and make learning a fun experience.

Yours sincerely

John Haddock
Chair of Governors

Privacy Notice

Information about pupils in schools, alternative provision, pupil referral units and children in early years settings

Data Protection Act 1998: How we use your information

We process personal information relating to our pupils and may receive information about them from their previous school or college, local authority, the Department for Education (DfE) and the Learning Records Service. We hold this personal data to:

- support our pupils' learning
- monitor and report on their progress
- provide appropriate pastoral care; and
- assess the quality of our services

Information about our pupils that we hold will include their contact details, national curriculum assessment results, attendance information, any exclusion information, where they go after they leave us and personal characteristics such as their ethnic group, any special educational needs they may have as well as relevant medical information. *For pupils enrolling for post 14 qualifications, the Learning Records Service will give us the unique learner number (ULN) and may also give us details about your learning or qualifications.*

We will not give information about you to anyone without your consent unless the law and our policies allow us to.

We are required, by law, to pass certain information about our pupils to our local authority (LA) and the Department for Education (DfE).

If you need more information about how our local authority and/or DfE collect and use your information, the contact details for the Local Authority are:-

City of Bradford MDC
Information Management Team
Margaret McMillan Towers
Bradford
BD1 1NN

Website: <https://bso.bradford.gov.uk>
Telephone: 01274 439652

The contact details for the DFE are:-

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Website: <https://www.gov.uk/government/organisations/department-for-education>
Telephone: [0370 000 2288](tel:03700002288)

If you want to receive a copy of the information about you that we hold, please contact Miss S Khan (Finance & Data Administrator).

Mission Statement

“A community of learners”

School Aims

Through our practice at Wibsey Primary School we aim to:

- *Provide a welcoming, secure, supportive and stimulating environment for all members of the school community.*
- Set appropriate learning challenges that enable children and staff to maximise their full potential through high expectations and commitment to quality teaching and learning.
- Deliver a consistent and progressive broad and balanced curriculum.
- Give children the skills and values which lay the foundations for their future lives within the community.
- Encourage and value the wider involvement of parents, governors and community in the life of the school, promoting the school as an integral feature of the local area.
- Meet the needs of all members of the school community whilst valuing their individuality through a policy of inclusion.

Name of School	Wibsey Primary School
Address	North Road Wibsey Bradford BD6 1RL
Telephone number:	01274 678016
Email:	office@wibsey.bradford.sch.uk
Website	www.wibseyprimary.co.uk
Headteacher:	Mr Nigel Cooper
Deputy Headteacher:	Mrs Karen Yates
Senior Leaders:	Mr Jeremy Barlow - Assistant Headteacher/Inclusion Manager Mrs Christina Atherton - Phase Leader UKS2 (Yrs 5–6) Mrs Hannah Smith - Phase Leader LKS2 (Yrs 3–4) Mrs Sue Brassington - Phase Leader KS1 (Yrs 1-2) Mrs Caroline Ellis-Barker – Phase Leader Foundation - (Nursery and Reception)
Business Manager:	Mrs Linda Spendelow
Finance & Data Administrator:	Miss S Khan
Office Manager and PA to Leadership Team:	Mrs Jill Baker
Chair of Governors:	Mr John Haddock

Organisation

School Times

School learning begins at 8.55 am (**children should be ready to enter school at 8.50 am**) and closes at 3.30 pm for **all** children.

	Morning session	Afternoon session
All children	8.55 a.m. - 12.15 p.m.	1.15 p.m. - 3.30 p.m.

Parents may leave children in Yrs1 – 6 from 8.40 a.m. in the school playground which will be supervised. Children in Reception classes may be taken to the Reception Unit from 8.45 a.m. Children going home to lunch should be brought back to school at 1.10 p.m. Parents are asked to encourage their children to be punctual as a few minutes lost at the beginning of every morning and afternoon session adds up to the loss of valuable teaching time. Any child arriving later than 8.55 a.m. and 1.15 p.m. must report to the school office before going to class.

Start of morning school session 8.55 a.m.

Registration	8.55 a.m. prompt
	Late Period - after 8.55 p.m

Start of afternoon school session

Registration	1.15 p.m. prompt
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Absence from school

If your child is absent from school, please inform the school office via a telephone call everyday by 9.30 a.m. In the interest of children and staff, parents are requested not to return children to school after an illness until they are fully recovered. A letter should accompany your child on their return to school.

It is essential not to break attendance during KS SATs.

The Educational Social Worker investigates regular patterns of absences, authorised or unauthorised. It is expected that pupils achieve a minimum of 97% attendance and monitoring will particularly focus on those pupils attaining less than this.

It may surprise you to know that 10 days absence, including holidays, over the whole school year will take your child's attendance to 95% which is below the minimum required (97%). All absences are included.

Requests for leave of absence

We believe that children need to be in school for all sessions, so that they can make the most progress as possible. However we understand that in exceptional circumstances there are times when a parent may legitimately request a leave of absence.

New Government guidance instructs Headteachers NOT to authorise leave of absence in term time.

If requesting leave of absence in term time a request form, which is located in the office, must be completed.

Leave of absence will **not** be authorised for the following reasons;

- Availability of cheap holidays
- Availability of desired accommodation or poor weather conditions during the school holidays.

When deciding on a request, the following may be taken into consideration;

- The reason for the absence
- The age of the child and their educational stage
- The time of year (for example near exam dates)
- The child's overall attendance
- The child's ability to catch up

Each request will be assessed individually and parents will be informed in writing whether the request has been accepted.

Penalty Notices may be issued if parents have not sought permission or the request has been refused. For further information please access our Attendance Policy located on our school website.

Lunchtime arrangements

Children who stay to school lunch may have a school meal or bring a packed lunch.

Children in KS2 who have a school lunch may choose a hot meal or the cold option called 'Stop, Pick and Go' which includes sandwiches or salads.

In preparing a packed lunch for your child we ask that you support our drive towards helping children make healthy choices. Water is provided for all children at lunchtime and therefore packed lunches should not include a drink or other liquid food (e.g. Soup). However, we now accept yoghurt tubs as part of a packed lunch – set yoghurts are ideal.

We are not able to accept lunch boxes (other than in exceptional circumstances e.g. forgotten) later in the morning. This includes hot food in lunchboxes which is not acceptable.

School should be informed of any child with a medical condition which requires a special diet. This should be supported by a doctor's note and the cook in charge will be pleased to accommodate wherever possible.

It is requested that children who go home for lunch return to school no earlier than 1.10 p.m. They leave and enter school through the main reception area.

Morning Care Club

School operates a pre-bookable Morning Care Club from 7.45 a.m. – 8.55 a.m. (start of school day) Monday – Friday (term time only). Children attending the Morning Care Club will be given a choice of breakfast, a drink will also be provided. A charge of £2.50 per day is made for this provision (price correct as at May 2017).

Afternoon Care Club

School operates a pre-bookable Afternoon Care Club from 3.30 p.m. – 5.00 p.m. Monday – Friday (term time only-excluding the last day of each half-term). A light snack and drink will be provided. A charge of £4.00 per day is made for this provision (price correct as at May 2017).

For parents wishing their children to attend either the Morning or Afternoon Care Clubs further details can be obtained from the school office.

Morning/Afternoon Care Club – arrangements for Reception children.

To ensure Reception children settle in to school life we only allow attendance at one session in any given day. This starts from ½ term – 30th October 2017 (in exceptional circumstances contact school).

Reception children may request a place in either am or pm of the above facilities on a daily basis.

Payment for the above facilities must be made daily, weekly or in advance.

School reserves the right to withdraw the facilities for parents who misuse them i.e. non payment.

Parents and School

Admission Arrangements

Nursery and Reception

You may register an interest in a place in Nursery or Reception anytime after your child is born by contacting the school office on 01274 678016 or calling into school to arrange an appointment. Children are admitted into school in the September of the school year in which they are five years old and into Nursery in the school year in which they are four years old. We provide an induction programme of visits and open evenings that will help to make this easier for both you and your child.

From September 2010, the Local Authority became responsible for the allocations to all year groups across school (except Nursery).

Nursery allocation is made through school following criteria set by Education Bradford.

Education Bradford School Admissions Team can be contacted on 01274 439200.

Pupil Numbers

Our standard admissions number for main school is 90 in each year group. Our Nursery admission numbers are 39 each morning and afternoon.

Starting School

Many parents ask how they can help prepare their child for school life. One of the most important ways is to encourage independence. Ideally, we would like your child to be able to:

- use a knife, fork and spoon independently
- use the toilet facilities independently
- look after their own belongings i.e. hang up their own coats
- tidy and clear up after themselves
- change footwear and clothing for physical education sessions.

Parents visiting school

Parents are always welcome in school and we ask you to report to the school office during the school working day. It is not always convenient for teachers to leave the class immediately but should you wish to speak to a teacher before or after school, the teacher will use discretion as to whether the matter can be dealt with immediately, or whether an appointment should be made to allow more time.

Parent/Teacher Consultation

Two formal consultation evenings will take place each year and these are held in the autumn and spring terms. We operate an appointment system. If parents/teachers have any concerns they wish to discuss in more depth or any other time, further arrangements can be made at a mutually convenient time. Parents may have access to children's books and records kept on pupil achievements at consultation sessions.

Parent Helpers

A number of parents are actively involved in providing support to the staff and children within the school in a variety of ways. If you have any time, expertise or enthusiasm which can help the school in any way or any fund raising ideas, please contact Miss C Watts in the school office (01274 678016) or your child's class teacher.

Uniform

The School uniform is both practical and attractive; children are encouraged to wear their uniform with pride as an outward sign of belonging to Wibsey Primary School. All items of clothing should be clearly named. School colours are purple/gold/grey.

Girls

Foundation/KS1

Gold polo shirt
WPS purple sweatshirt purple cardigan
Grey skirt/pinafore dress/trousers
Sensible black shoes

Summer Uniform

Purple/primrose gingham cotton dress

Boys

Gold polo shirt
WPS purple sweatshirt
Grey trousers
Sensible black shoes

Grey short / long trousers
Gold polo shirt

PE Kit - required from Year 1

White T Shirt
Black/Navy shorts
Black pumps/trainers for outdoor

KS2

White blouse
Purple/gold school tie
Purple 'V' neck cardigan
Grey skirt/trousers
Sensible black shoes

White shirt
Purple/gold school tie
Purple 'V' neck sweatshirt
Grey Trousers
Sensible black shoes

KS2 Summer Uniform

Short sleeved white blouse (with tie)
Grey skirt
Dresses (as KS1) if preferred

Short sleeved white shirt (with tie)
Grey shorts/trousers

Swimming

Children in Years 5 require a dark coloured (more visible in the water) one piece costume or trunks, not shorts, for swimming. Swimming caps will be provided for those who do not have one.

Denim should not be worn at any time unless requested by the school for specific activities.

Long hair should be tied back neatly. No elaborate or large hair accessories – simple, neat tie backs.

Jewellery should not be worn in school. If you as a parent insist on a child wearing an earring this must be limited to a plain stud. Wibsey Primary School cannot accept responsibility for loss, damage or injury concerning jewellery. Please note that, whilst school takes all reasonable precautions, they cannot be held responsible for damage, loss or theft of items brought to school by children.

The following items can be purchased from the school office:

Book Bags	£3.00
Ties	£2.20
Water bottles	£1.25
Replacement lids	.20p

How to order school uniform

Uniform can be purchased through one of our authorised suppliers, these are:

Rawcliffes – 42-44 Darley Street, Bradford, BD1 3HN
Natasha's 12 New John Street, Bradford, Bd1 2QZ
APC Clothing to be ordered online

Replacements throughout the year can then be purchased using the online service provided by our supplier APC Clothing Ltd or purchased directly from Rawcliffes and Natasha's.

Ordering your uniform online

Please go to the Wibsey Primary School website and click the link for apc-clothing.co.uk. (alternatively go to www.apcclothing.co.uk), click on School Uniform Online Store, Find Your School, select either Wibsey Nursery or Primary School and follow the order through.

No access to the internet?

For parents who do not have internet access, school can arrange for you to use a school computer to enable you to purchase school uniform. This would be at a pre-arranged date and time. If you require this service, please contact Miss C Watts (school office) who will make the necessary arrangements.

Delivery

Delivery to school is free of charge using discount code, wibseyfreepost at the time of ordering. Deliveries will be made to school approximately every 2-3 weeks and will be distributed through the school office.

Alternatively – if you require something urgently, APC offer delivery to a home or work address at a cost of £5.99 per order.

Please note: You are under no obligation to purchase school uniform from our suppliers. School shirts, blouses and PE shorts/T shirts are available on the web site for your convenience.

The School sweatshirt or cardigan can also be purchased from Natasha's and Rawcliffes.

HOMEWORK POLICY

HOW?

Each group in the 3-way partnership has an important role in the effectiveness of the Homework Policy.

School's Responsibility

- Setting of appropriate tasks taking into account the individual needs of each child.
- Provide feedback on completed work.
- Monitor and evaluate the effectiveness of the Policy.

Child's Responsibility

- Complete homework to the best of their ability.
- Meet homework deadlines.

Parents' Responsibility

- Provide a quiet space for homework tasks.
- Support the children with their learning whilst encouraging independence.
- Support the school in its endeavour to provide the best possible education for the children.

WHY?

At Wibsey Primary School we believe that home/school links are important in the complete development of the children. Therefore, we feel it is important that all children should have the opportunity to take 'work' home and that parents/carers have the opportunity to work in partnership with their child and school to the benefit of their education.

Through the provision of homework, we aim to:-

- Develop an effective partnership between school and parents/carers in pursuing the aims of the school.
- Consolidate and reinforce skills and understanding, particularly in literacy and numeracy, by extending school learning.
- Exploit all resources for learning.
- Encourage pupils to develop the confidence and self-discipline to study independently in preparation for secondary school.
- Raise standards of achievement.

WHAT/WHEN?

Reception

Sharing books, counting, learning numbers, learning sounds/words related to their phonics.

Years 1 and 2 1 hour / week

Reading their reading books with an adult, learning sounds/spellings related to their phonics, numeracy work, learning their times tables.

Years 3 and 4 1.5 hours / week

Reading with an adult to support comprehension, learning spelling words set, numeracy activities and occasional topic related tasks.

Years 5 and 6

Daily practice of spelling and times tables plus other activities with agreed times with teacher.

Emphasis on literacy and numeracy tasks, other curriculum related tasks.

Health and Safety

The School Nurse

The school nurse, Mrs Nadine Smith, is available to discuss any concerns parents may have regarding their child and offer advice to those who have concerns regarding childhood ailments, head infestations. School holds a drop-in-centre every Monday at 2.30 p.m. where a school nurse will be available to discuss any concerns or worries parents/carers may have.

She also visits school regularly to carry out routine tests in specific year groups and health interviews for the 5 and 6 year olds.

During the school year the school dentist attends to give a routine dental check on some children and give advice about children's teeth.

Health and Medication

Only medication prescribed by a doctor will be administered in school.

Please hand all medications into the school office, you will be asked to complete a medication form giving school authorisation to administer the medication.

If your child has been prescribed medication, school will only administer if the dosage is 4 times a day or more.

All prescribed medication must be handed in by and collected by an adult.

First Aid

School has designated First Aiders who will administer initial treatment as necessary. With more serious accidents parents will be contacted immediately. A note will be sent home with your child if they have received First Aid at school.

Can we contact you?

School uses the 'ParentPay' system to contact parents: this service uses a texting and email service for school messages.

Please ensure that your details are kept up to date especially mobile telephone contact numbers.

No Smoking Policy

Wibsey Primary School is a 'No Smoking Site'. It is important that we all set a good example to the children and help them to be able to make the right choices now and in the future.

No dogs on the site, at any time, carried, walked or otherwise.

Child Protection

The responsibilities for schools with regard to Child protection are laid down in the Children's Act 2004.

The day to day contact with children means that teachers and school staff are well placed to observe outward signs of changes in behaviour, failure to develop and abuse.

The Headteacher has a duty of care to alert Social Services if it is felt that a child is at risk.

School Security

We aim to provide a safe, secure environment for our children and therefore take security very seriously. We have a large perimeter fence the gates to which are kept locked during a school day. The remote entry system allows access to authorised individuals.

We ask all parents and visitors to report to the school office via the reception area to be signed in as necessary.

Extreme Weather e.g. Snow

School does not close except in extreme circumstances (e.g. no heating throughout school, no toilet facilities due to frozen pipes etc.) If this happens an announcement will be given out on Local Radio and on Bradford Schools online, we will contact you via text using ParentPay.

If extreme weather conditions occur during the course of a day school will contact parents using the 'ParentPay' system. We will not dismiss children before 3.30 p.m. to go home alone and we will not allow older brothers or sisters to collect children without direct parental consent.

SCHOOL KEEP CLEAR!

Parents - It is your responsibility to see your children safely to and from school. For the safety of your children zigzag School Keep Clear areas, have been painted on both sides of Northfield Road, North Road and the junction of Northfield Road / North Road. The sole purpose of these markings is to deter motorists from parking in a potential hazard area where your children are most at risk.

We urge you to respect and observe the no parking areas for the safety and welfare of all children and others. This area is regularly monitored by the Police.

Thank you.

Curriculum

All children have full access to a broad, balanced curriculum, which promotes intellectual, cultural, personal, social, spiritual and physical development. The school follows the guidelines laid down by the DCSF and Education Bradford. Children are taught the National Curriculum which embraces the following subjects: - English, Mathematics, Science, History, Geography, Art, Music, Design Technology, Information Communication Technology and Physical Education. Religious Education and Personal, Social, Health, Citizenship Education (PSHCE) are taught throughout the school. These subjects are planned to ensure:-

- complete coverage of the National Curriculum
- consistency within a year group
- continuity and progression throughout the Key Stages (including Foundation).

Each year group including Reception is divided into 3 mixed ability classes. Nursery has 2 separate sessions – morning and afternoon groups.

The staff work as a team in developing schemes of work on agreed school curriculum policies in line with the National Curriculum. Curriculum developments, planning and review are achieved through regular meetings of the whole staff, upper / lower school staff and year group teams. Children are organised into ability groups to access literacy and numeracy; the groups are reviewed regularly to ensure the needs of the children are being met. At other times children may be grouped in a number of ways – ability or mixed ability, interest groups or friendship groups.

Class teachers are responsible for:

- setting tasks at an appropriate level for all children in the group
- planning and liaising with other teachers to ensure continuity and progression in learning
- monitoring individual work.

We aim to provide an interesting and well planned curriculum, meeting the needs of individual children striving to ensure that each child is challenged and extended in their learning. Children are encouraged to participate in homework from an early stage (see Homework guidelines).

Much of the work is undertaken through cross-curricular work, developing learning related to children's interest with many opportunities for first hand experience. Topics are carefully planned to provide a coherent framework for developing the basic skills of communication across the curriculum.

Assessment

Assessment is a continuous process of recognising achievement and development. Records are kept by teachers. Information regarding your child is shared at the two consultation sessions. An interim report is produced for parents in February and a summary is written at the end of the school year.

As part of the National Curriculum, teachers make continuous assessments of your child's achievements within level descriptions in English, Mathematics and Science. Year Two and Year Six children take part in Standardised Assessment Tasks (SATs) between Easter / Spring Bank Holiday and we offer an information evening to Year 6 parents prior to the SATs being taken.

Year 1 take their Phonics test in June. Assessment results will be confidential to parents and teachers. A statement indicating Year Two's overall results in English and Mathematics is published within this information. KS2 results will be published as required by the Government. Other formal assessments take place throughout school at varying times of the year. The results of these assessments are used as a management tool and will be shared with parents as necessary. In the Foundation Stage observations of the children are used to assess progress within each child's Foundation Stage Profile.

Educational Visits/Visitors

A programme of visits is organised throughout the nursery and school to enhance your child's understanding of topics being developed at that time. The visits form an integral part of your child's learning and provide experiences, which are not available in the classroom situation.

Visits have included for example

Nursery	St Leonard's Farm
Reception	Lotherton Hall
Year 1	Yorkshire Wildlife Park, Bolling Park Community Orchard, Mosque
Year 2	Hindu Temple, Goodhalls Farm
Year 3	Herd Farm, Cartwright Hall, Positive Lifestyle Centre, Manchester Science Museum
Year 4	National Railway Museum, The Deep, Positive Lifestyle Centre, Calverley Woods
Year 5	Yorkshire Wildlife Park, National Space Museum, Bethel Church, Positive Lifestyle Centre, Dobroyd Castle (residential),
Year 6	Knowsley Safari Park, Positive Lifestyle Centre, BBEC careers fair, Hollywood Bowl

All children in Years 3 – 6 attend the Positive Lifestyle Centre at least once in the school year. Research into extending the existing programme with suitable venues to enhance the work of the children is a continual process.

Prior to a visit, details of the outing will be sent to you with a permission slip. It is vital that this slip is returned to school as soon as possible in order that arrangements can be finalised concerning bookings, etc.

From time to time it is necessary to take children on a walk around the locality (the park, library, village, etc.) during school hours. For this purpose we ask you to sign the permission slip on the Admission Form as your child starts school, it will then be kept on record throughout your child's time with us.

Charging Policy

It is our intention that educational visits are available to all pupils of the year group concerned. The amount charged for the visit is the total cost of the visit (i.e. travel, admission, insurance, extras etc.) divided equally between all the children taking part.

Some visits may be entirely funded by school.

If insufficient voluntary contributions are received the visit will have to be cancelled.

Parents are asked to make a voluntary contribution to cover the costs and are given opportunity to pay in one payment, or by instalment over a period of time if preferred.

This period can be extended, if necessary, after discussion with the Senior Management.

In the case of a more costly visit (e.g. residential), a non-refundable deposit is requested. The opportunity to pay by instalment or in total is given over a longer period of time.

Swimming

Year 5 swim throughout the year, which is statutory.

PSHCE

Our PSHCE curriculum is key to the ethos of our school. Although time is allocated to address specific subjects it permeates through the whole curriculum and daily life at the school.

Sex Education

Our policy on sex education is to answer questions of this nature sensitively, honestly and appropriately. We do not directly teach sex education to the younger children, but treat it with respect and understanding. Sex education for the older children is addressed as part of the Year 5/6 curriculum during PSHCE and focuses on change during adolescence.

Health Education

Health education (including drugs awareness) is taught within the science curriculum and PSHCE work. The school nurse, Mrs J King, visits regularly. If you wish to see her please telephone the school office.

Healthy Lifestyles

As a school we encourage healthy lifestyles and have been awarded Healthy School Status.

Fruit and Veg Scheme

School is involved in the National Fruit and Veg Scheme whereby Foundation and KS1 receive a piece of fruit or vegetable every day. KS2 children are allowed to bring a piece of fruit or vegetable from home to eat at morning break.

Water

The school provides a water bottle for each child on entry into Year 1, should this need replacing then new bottles are available from the school office at a cost £1.25. We encourage children to drink water during the school day but emphasise that plain water only may be consumed.

Milk

In the morning, a short period of time is allocated for milk. Milk is available to all children in school. There is no charge for children in Reception or Nursery. If you have applied for and are entitled to free school meals, no payment for school milk is required (please note: the Universal Free School Meals Policy implemented in September 2014 does not entitle all children to free school milk).

FP School Milk UK Ltd is the provider of School Milk at our school. The process of ordering and paying for your child's milk is quick and easy and you can pay for each term (3 times a year) or for the full academic year.

If you would like your child to enjoy milk at school, you can register on-line at www.schoolmilkuk.co.uk. Once you have registered, there is no need to register again.

Please note that you should only register if you pay for your child's milk, if you are in receipt of benefits which qualify your child for free school meals, please speak to the school office as milk may be free.

If you choose to opt into this scheme, your child will receive a 189ml carton of fresh chilled semi-skimmed milk each school day, to drink mid-morning. The cost of this milk is 19p per day x the amount of school days in each of our school terms, payable in advance for the following full term or you can pay for a full academic year.

Please notify the office if any medical or special dietary requirements need to be followed.

Reception (Snack)

As part of developing your child's knowledge and understanding of the world he/she will be involved in preparing food for snack time. To help cover the costs of the ingredients we ask for a voluntary contribution of 50p a week. This also helps to pay for snack and baking ingredients.

Physical Education

Physical Education is essential for the well being of any child. It provides them with the opportunity to exercise their bodies and develop their co-ordination skills. It helps to develop positive attitudes that will become more important as they get older, encouraging good behaviour as an individual, team member or spectator. It encourages fair and honest play. Physical Education allows children to cope with success and come to terms with any limitations, whilst encouraging children to be conscious of others and the environment around them. Above all, it should make children feel healthy, happy and full of vitality. P.E. is compulsory for all children as it is a legal requirement for children to take part in at least 2 hours P.E. per week.

Extra Curricular Activities

Opportunities are given for children to take part in activities outside the normal curriculum. These take place at appropriate times and are open to the year group specified by the organising teacher of the activity.

Activities available for 2016 – 2017 have included:

Cricket, tag rugby, basketball, football, netball, choir, brass band, knitting club, chess club, cross country club, gymnastics, athletics, dance and Change 4 Life club.

Other opportunities include participating in netball, basketball, tri golf, cricket, football, cross country and rounders, new age kurling, futsal, rugby and athletics competitions.

We hope that the provision of extra curricular activities give opportunity to children to develop a new interest or stimulate an existing interest which they may wish to develop as they mature.

Fitness Programme

All children in Years 1-6 participate in a whole school PE programme throughout the week.

Worship

The 1988 Education Reform Act states that acts of collective worship must be held every day with all pupils in attendance and that the majority of these "assemblies" must reflect "the broad traditions of Christian belief".

The Act also states that parents be allowed to withdraw their children from assemblies of a religious nature. Before you decide whether you wish to exercise your right of withdrawal please read carefully how the school meets the requirements of the Education Act. Any further information you may then require will be given by the Senior Management on request.

Collective worship takes place daily. Senior management lead Monday worship and the Star Workers assembly, the others being led by members of staff to a variety of groupings. Reception children meet in their shared area at a time suitable to their day. All children celebrate their achievements on a weekly basis.

The same weekly themes are followed by all year groups, which are planned by the staff a term in advance. Emphasis is laid upon moral development, awareness of ethics and promoting Christian behaviour.

Special Educational Needs

Many children at some time during their school life may experience difficulties and will require additional support. This is sometimes referred to as having 'Special Educational Needs'. For some children the problem may be short-term, others may need support for much of their school career. You will be informed if your child experiences such difficulties. The Special Educational Needs Co-ordinator is Mr Barlow who oversees the diverse management of this area with regard to children, teachers, parents and outside agencies, to find ways of meeting individual needs. Further information about the procedure is available in the school's SEN policy via our Local Offer on the school's website. If at any time you have concern for your child's welfare/education please do not hesitate to share this with us. All teachers will be only too pleased to accommodate you outside teaching hours. Should you wish to see the Headteacher/Deputy Headteacher please contact the school office.

Disability

Wibsey Primary aims to ensure that every child has full access to the curriculum and school life regardless of their disability. We make every endeavour to ensure that this is put into practice.

The needs of all children are considered when planning activities and modification made as necessary.

The school building is fully equipped to meet the needs of children with disabilities – access ramps, electric lift, disabled toilet in all areas, shower rooms, etc. These facilities are continually in review to meet the needs of future children.

Equal Opportunities

The DCFS guidance for school, "From Policy to Practice 1989" advises on the full implementation of each pupil's legal entitlement to a broad and balanced curriculum which is relevant to his or her particular needs. In Wibsey Primary School we work to ensure that this is fully taken up by each child. Our commitment to providing equal opportunities for all children permeates every aspect of the curriculum. The dimensions of multi-cultural education, special educational needs, equal opportunities and inclusion are woven throughout the life and work of the school and must be addressed by every teaching and non-teaching member of staff and governor.

Complaints Procedure

The school follows the recognised Education Bradford complaints procedure. Any complaint regarding the school, including those concerning the school curriculum, should be made in the first instance to the Headteacher.

Behaviour

At Wibsey the policy towards behaviour is positive in that we encourage and reward good behaviour. We celebrate achievement in all respects of school life. We have the following rewards:-

Foundation Stage – Pot of gold

KS1 & KS2 – Golden Time

School Expectations

The 6 main expectations in operation throughout school are written in language appropriate to the Foundation / Key Stage1 and Key Stage 2.

Foundation / Key Stage1

- 1 Always care for everybody, for their things and for the school buildings.
- 2 Always act safely and sensibly.
- 3 Always listen and follow instructions first time.
- 4 Always speak politely and tell the truth.
- 5 Always keep your hands, feet and objects to yourself.
- 6 Always be ready for your lessons.

Key Stage 2

- 1 Respect everybody, their belongings and all school property.
- 2 Act, move and behave appropriately in and around school.
- 3 Respond promptly and with respect to all instructions.
- 4 Be truthful, polite and well mannered.
- 5 Report any concerns, do not take matters into your own hands.
- 6 Be prepared and equipped for your lessons.

In order to make the lunchtime period more enjoyable for your child a separate system of rewards and sanctions operates for this time.

In special circumstances this fully inclusive school accommodates, wherever possible, the needs of all children. Only in the most severe cases of behavioural breakdown will the Headteacher resort to excluding a child.

Results of National Curriculum Assessments May 2016

During May 2016 all children in Year 2 were involved in a series of assessments in reading, writing and maths. Ongoing teacher assessments are published as results and tasks and tests carried out are used to verify the teacher assessments.

	School result	National result
Reading		
Expected	81%	74%
Greater Depth	18%	24%
Writin		
Expected	76%	65%
Greater Depth	14%	13%
Maths		
Expected	79%	73%
Greater Depth	13%	18%

Children in Year 6 were tested in English and Maths during May 2016. The tests are timed and externally marked.

	School result	National result
Reading		
Expected	69%	6%
High Score	17%	19%
Punctuation & Grammar		
Expected	88%	72%
High Score	33%	22%
Mathematics		
Expected	89%	70%
High Score	16%	17%
Combined		
Expected	61%	53%
High Score	1%	5%

(Karen) We are in partnership with Leeds Trinity University for teacher training and we welcome trainee teachers and other students into our classrooms. Whilst school offers placements for experience, observation or training, the priority is always to our pupils. Every effort is made to ensure that the process is beneficial to all and that every child's education is enhanced accordingly.

We are part of the Future Learning Partnership which is a collaboration of the following schools:-

Buttershaw Business & Enterprise College Karen
Farfield Primary
Hollingwood Primary
Home Farm Primary
St Paul's CE Primary
Wibsey Primary
Woodside Academy

This enables our children to access a wider range of provision and curriculum enhancement

Keeping in Touch

School telephone number: 01274 678016

School website: www.wibseyprimary.co.uk

School email: office@wibsey.bradford.sch.uk

Notice Boards: Located around the school

In attempt to remove all cash from school we are asking all parents to use our e-payment method to pay for school visits, breakfast and teatime clubs. This can done online using a very secure website called ParentPay or in cash at local stores where you can see the PayPoint logo. We will not at this point be using ParentPay for the payment of school dinners.

Please do not hesitate to contact the school office if you need assistance. Your support in ParentPay will help the school enormously.

Our school website has a section for Nursery and all year groups within school. A weekly newsletter, keeping you up to date about news and events within school is posted on the website. If you do not have internet access, please request a copy from the main office.

We have improved communication by using ParentPay in order that messages can be sent directly to parents and carers. Emergency or important messages can be sent to you by text message. It is important that you keep school up to date with new contact details.